

Altar Server Guide

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Entrance Procession

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Entrance Procession (01):

Crucifer and Acolytes line up even with each other in front of the font.

The priest will signal when to start processing.



Entrance Procession (02):

Altar Servers 1 and 2 will enter behind the Crucifer and Acolytes. They should sing the hymn with the people.



Entrance Procession (03):

Crucifer and Acolytes turn together in front of the altar steps and continue to the back.



Entrance Procession (04):

Servers 1 and 2 stop at the bottom of the stairs and wait for the priest to bow together.



Priest's Prayers at Chair

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Priest's prayers at chair (01):

Altar server 2 waits for the priest to say: "Let us pray."

At end of the *Gloria*, or end of *Kyrie* during Lent.



Priest's prayers at chair (02):

When the priest says, "Let us pray," Altar Server 2 takes to book to him.



Priest's prayers at chair (03):

Altar Server may hold the book.
Or give the book to the priest if they are not comfortable.



Offertory Procession

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Offertory Procession (01):

Walk together as in procession to the **Baptismal Font** to lead the Offertory Procession.



Offertory Procession (01):

Crucifer and Acolytes process without stopping up the center aisle to the Baptismal Font and wait as at the beginning of Mass.



Offertory Procession (02):

Crucifer and Acolytes process without stopping up the center aisle to the Baptismal Font and wait as at the beginning of Mass.



Offertory Procession (03):

When priest gives a sign, Crucifer and Acolytes re-enter just as at the beginning of Mass.



VIDEO

Preparation of the Altar

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Preparation of the Altar (01):

While Crucifer and Acolytes go to the Baptismal font, Servers 1 & 2 set up the altar.



Preparation of the Altar (02):

Server 2 sets the book to the left.

Server 1 arranges other articles.



Preparation of the Altar (03):
Server 1 places the corporal.



Preparation of the Altar (04):
Corporal is placed in the middle of the altar, close to the edge.



Preparation of the Altar (05):
Then Server 1 simply unfolds the corporal.



Preparation of the Altar (06):
Unfolding the corporal.



Preparation of the Altar (07):
Unfolding the corporal.



Setting the Altar

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Setting the Altar:

Place the corporal, cross down, and simply unfold it where it is.



VIDEO

Setting the Altar:

After placing the corporal, simply leave it.

DON'T FLIP IT.



VIDEO

Setting the Altar:

After placing the corporal, simply leave it.

DON'T SHAKE IT SO THAT IT LAY FLATTER.



VIDEO

Receiving the Gifts

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Receiving the Gifts (01):

Altar server 2 goes with the priest to receive the gifts. Altar server 1 get the pitcher, bowl, and towel for the handwashing.



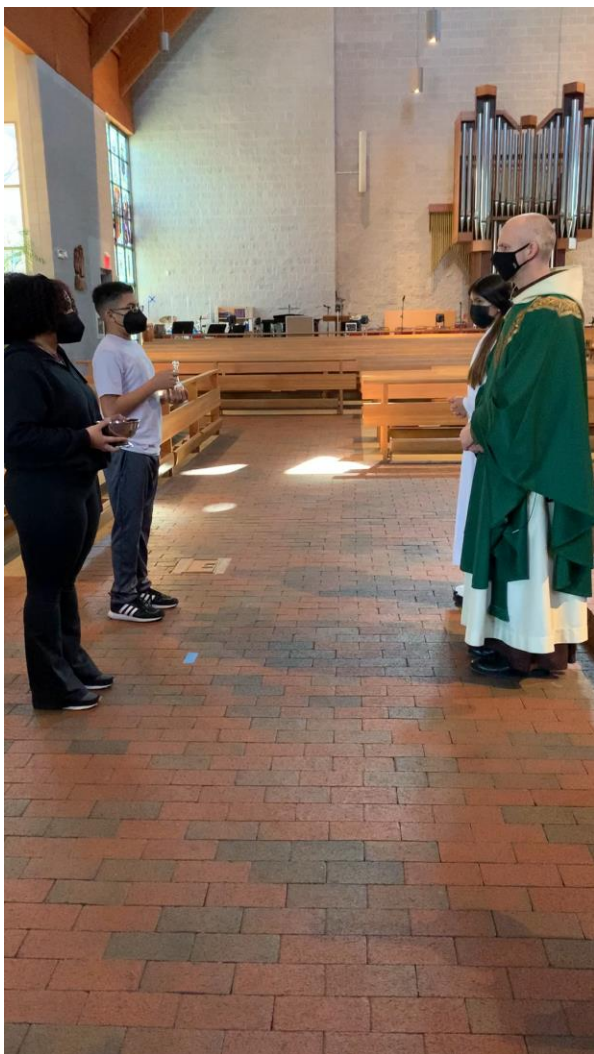
Receiving the Gifts (02):

Receiving the gifts of bread and wine.



Receiving the Gifts (03):

Priest and server(s) bow to the people. The priest gives the gifts to the servers, then all bow again.



VIDEO

Receiving the Gifts (04):

After preparing the bread and wine the priest washes his hand. Both servers bow and return to their seats.



VIDEO

Communion

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Communion (01):

After the Sign of Peace and during the Lamb of God, the acolytes go with the EM to the Reservation Chapel.



VIDEO

Communion (02):

Acolytes will open the doors for the EM and latch the doors to stay open.



Communion (03):
Latching the Doors.



After Communion

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After Communion (01):

After priests finishes with communion, Servers 1 & 2 help collect everything from the altar.



After Communion (02):

Server 1 removes the book.

Server 2 removes the vessels and corporal and takes them to the Credence table.



After Communion (03):

Note: Server 2 may need to take two trips.



VIDEO

Prayer After Communion

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Prayer after Communion (01):

After Communion, Altar server 2 waits for the priest to say: “Let us pray.”



Prayer after Communion (02):

It is the same as at the beginning of Mass.



VIDEO

Prayer after Communion (03):

It is the same as at the beginning of Mass.



VIDEO

Closing Procession

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Closing Procession (01):

As the music begins for the final hymn, Crucifer and Acolytes move to the front of the altar.



Closing Procession (02):

They stop at second or third Pew and turn around. (*Note the difference from the Offertory Procession!*)



Closing Procession (03):
Altar servers 1 & 2 move
together to the front of the altar.



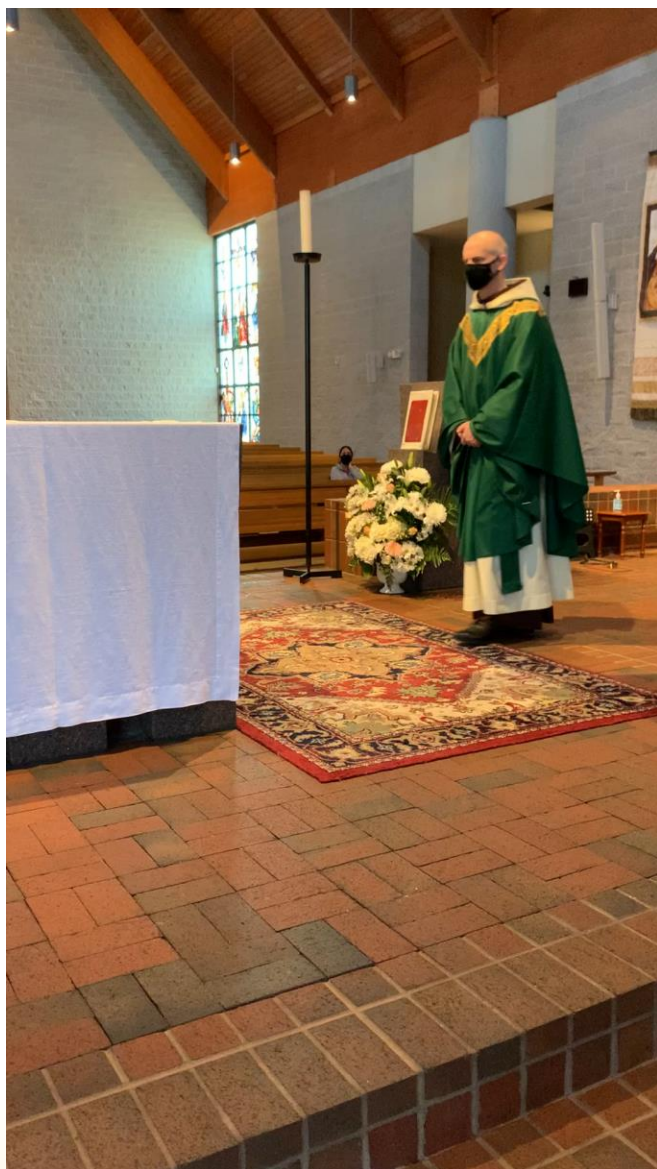
Closing Procession (04):

All face the altar and wait for the priest.



Closing Procession (05):

Priest reverences the alter and the meets the servers.



VIDEO

Closing Procession (06):

All bow together and then turn to leave.



VIDEO